ORDER FORM

For Fair	
Hall	Stand-No.

Messeaufbauten Werner Klos

Messeaufbauten Werner Klos GmbH & Co. KG

Company Name:

Street:

Postcode, City:

Country:

Contact Person:

Phone:

Fax:

E-Mail:

VAT ID No.:

Rental Furniture and Additional Stand Fixtures

Item No.	Quantity	Article	Unit Price €	Total Price €
194,196		Armchair black or white, 70cm w	88,50	
195,197		Couch black or white, 120cm w	141,00	
190		Club Table round, matches No. 194-197	53,00	
192		Bistro Table white	104,00	
121		Chair upholstered, grey with arm rests	26,90	
120		Chair upholstered, grey without arm rests	25,90	
127		Moulded Chair plastic anthracite	22,90	
126		Chair, white wooden seat	27,00	
134		Bar Stool trestle chrome, seat black	51,50	
133		Bar Stool white, wooden seat	43,50	
132		Z-Bar Stool white or black	32,00	
130		Swivel Arm Chair white or black	47,50	
131		Counter Chair height adjustable, with rollers	42,50	
140		Table white top, 50x50cm	22,90	
141		Table white top, 60x60cm	26,50	
142		Table white or beech top, 70x70cm	33,90	
143		Table white or beech top, 140x70cm	41,40	
147		Stand Up Table white or beech,60cmØ	55,20	
144-146		Model Table 70x70cm/60 or 80cm Ø	56,70	
148		Folding Table 195/200 x 55/65cm	22,70	
149		Folding Table 150 x 55/65cm	20,70	
150		Desk white	72,50	
215		Dustbin 33cm h, 30cm Ø	11,70	
219		PC Desk white with beech top	84,00	
217		File Cabinet white, 119x82x40cm	64,60	
210		Coat Rail	32,80	
212		Sales Rack	53,50	
180		Refrigerator approx. 150 l	87,50	
181		Refrigerator approx. 270 l	137,50	
214		Brochure Stand small, white	69,50	
213		Shelf white or beech	81,80	
216		Tensator 3m tension band, à pc.	28,90	
Display Cases				
240		Stand Display Case lower cabinet, 1,7m h	271,90	
245		Column Glass Cabinet 52,5cm w, 2,5m h	249,00	
246		System Display Case lower cabinet, 1,13m h	234,90	
247		Table Display Case flat, 1,01m h	154,90	
242		Glass Cabinet Display Case 1,9m h	303,50	

Item No.	Quantity	Article		Unit Price €	Total Price €
Stand Construction Material „White“					
40		**Exhibition Wall**, 2,50m h	à m.	37,00	
44		Stand Screen, 0,25m h	à m.	23,30	
43		Support	à pc.	18,50	
41		Door Element, 1,00m w	à pc.	118,90	
Stand Construction Material „System, White“					
1		**System Wall Element,** 2,50m h	à m.	46,80	
11		System Lattice Girder, 0,28m h	à m.	33,90	
9		Support	à pc.	27,90	
6		System Door Element, 1,00m w	à pc.	134,90	
20		System Ceiling Grid, 1mx1m	à m²	39,40	
14		System Folding Wall, 2m h, 3m w	à pc	118,90	
13		Rack, aluminium, angular or straight 1,00m w x 30cm d	à m.	27,90	
115		Diagonal Truss, 1,358m long	à pc.	27,50	
Stand Construction Material „Molto, White“					
30		**Molto Wall**, 2,50m h	à m.	68,90	
32		Molto Door Element, 1,00m w	à pc.	180,90	
31		Molto Wall Elevation, 1,00m h	à m.	48,00	
Lighting					
100		Exhibit Lighting, 120W	à pc.	56,00	
101		Exhibit Lighting, 230W	à pc.	62,00	
102		Power Track Mounted HQI Spotlight	à pc.	68,50	
Flooring					
97		**XPO Nadelfilz,** incl. laying, fixing + covering foil, recyclable colours: black, anthracite, grey, white, brown, beige, yellow, orange, dark green, light green, dark red, light red, light blue, blue, dark blue, fuchsia ..... m long x ..... m wide	à m²	12,40	
Counters					
160,161		Syma Information Counter 0,5/1m w	à m.	141,90	
162		Syma Information Counter white, 1,5m w		165,90	
164		Syma Corner Counter white		308,90	
168		Syma Sales Counter white, 1m w		140,90	
163		Syma Info Counter, model 2 white, 1m w		129,90	
170		Syma Sales Counter, model 2 white, 1m br		129,00	

plus 20% surcharge from three weeks before the start of the trade fair

Messeaufbauten Werner Klos GmbH & Co. KG

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www.messebau-klos.de info@messebau-klos.de

Bank Details:

Sparkasse UnnaKamen: IBAN DE54 4435 0060 0003 0048 76 Swift WELADED1UNN
Our VAT ID No.: DE 124870983
Delivery will be carried out to the terms and conditions of business and payment declared on the back side.

These and further articles are listed with photos and sizes on our homepage at www.messebau-klos.de

Rental Ready Stands

Messeaufbauten Werner Klos
Messeaufbauten Werner Klos GmbH & Co. KG

please mark: ☐ Stand type: ☐ Stand size: ☐

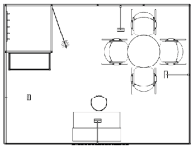
System Item No. 260



Price per square metre: 125,00€ (plus VAT)

Exhibition Materials according to example picture

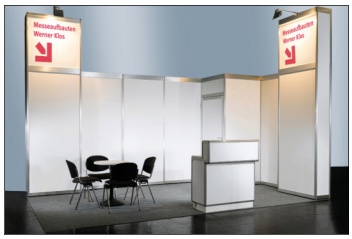
8 m.	System Wall Elements
1 pc.	System Door Element
7 m.	System Lattice Girder, 1 Support
4 pcs.	Exhibit Lightings, 120W
12m²	Ribbed Carpet
1 pc.	Coat Rail
1 pc.	Shelf
1 pc.	Syma Information Counter, 1m wide
1 pc.	Z-Bar Stool
1 pc.	Model Table, top 60cm Ø
4 pcs.	Chairs, upholstered, without arm rests
1 pc.	Screen Lettering 2450mm w x 220mm h



Colour? grey ☐ anthracite ☐ blue ☐ black ☐ beige ☐ dark red ☐ light red ☐ dark green ☐ light green ☐

please mark: ☐ Stand type: ☐ Stand size: ☐

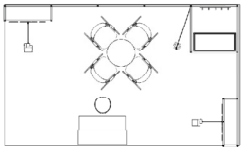
System Tower Item No. 261



Price per square metre: 110,00€ (plus VAT)

Exhibition Materials according to example picture

13m.	System Wall Elements
1 pc.	System Door Element
2 pcs.	Tower Extension, 1m high
2 pcs.	Exhibit Lightings, 230W
15m²	Ribbed Carpet
1 pc.	Coat Rail
1 pc.	Shelf
1 pc.	Syma Information Counter, 1m wide
1 pc.	Model Table, top 60cm Ø
4 pcs.	Chairs, upholstered, without arm rests
1 pc.	Z-Bar Stool
2 pcs.	Graphic Tower Filling 960mm w x 900mm h



Colour? grey ☐ anthracite ☐ blue ☐ black ☐ beige ☐ dark red ☐ light red ☐ dark green ☐ light green ☐

please mark: ☐ Stand type: ☐ Stand size: ☐

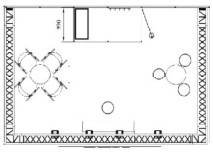
Quadralite Item No. 262



Price per square metre: 131,00€ (plus VAT)

Exhibition Materials according to example picture

9 m.	System Wall Elements
1 pc.	System Door Element
23m.	Quadralite Construction
4 pcs.	Quadralite Construction Head Pieces
4 pcs.	HQI Spotlights
24m²	Ribbed Carpet
1 pc.	Shelf
1 pc.	Coat Rail
1 pc.	Syma Information Counter, 1m wide
4 pcs.	Z-Bar Stools
1 pc.	Stand Up Table, round
1 pc.	Model Table, top 60cm Ø
4 pcs.	Chairs, upholstered, without arm rests



Colour? grey ☐ anthracite ☐ blue ☐ black ☐ beige ☐ dark red ☐ light red ☐ dark green ☐ light green ☐

please mark: ☐ Stand type: ☐ Stand size: ☐

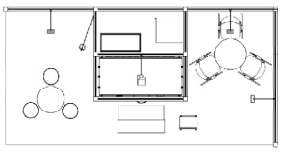
Molto Tower Item No. 263



Price per square metre: 138,00€ (plus VAT)

Exhibition Materials according to example picture

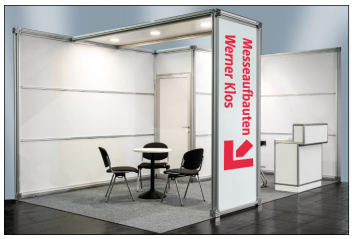
12m.	„Molto“ Walls
1 pc.	„Molto“ Door
1 pc.	„Molto“ Tower, 2mx1m
1 pc.	Ceiling Sails, white
2 pcs.	Halogen Spotlights, 120W
3 pcs.	Exhibit Lightings, 120W
1 pc.	Exhibit Lighting, 230W
18m²	Ribbed Carpet
1 pc.	Shelf
1 pc.	Refrigerator, 150l
4 pcs.	Z-Bar Stools
1 pc.	Syma Information Counter, 1m wide
1 pc.	Brochure Stand, small
1 pc.	Stand Up Table, round
1 pc.	Model Table, top 60cm Ø
3 pcs.	Chairs, upholstered, without arm rests
1 pc.	Graphic „Molto“ Tower Filling 1890mm w x 900mm h



Colour? grey ☐ anthracite ☐ blue ☐ black ☐ beige ☐ dark red ☐ light red ☐ dark green ☐ light green ☐

please mark: ☐ Stand type: ☐ Stand size: ☐

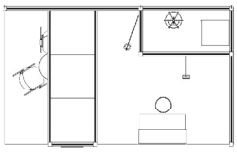
Molto Item No. 264



Price per square metre: 128,00€ (plus VAT)

Exhibition Materials according to example picture

11 m.	„Molto“ Walls
1 pc.	„Molto“ Door
3 m²	„Molto“ Ceiling Element, white
3 pcs.	Recessed Spotlights
1 pc.	Exhibit Lightings, 120W
15m²	Ribbed Carpet
1 pc.	Coat Rack
1 pc.	Refrigerator, 150l
1 pc.	Syma Information Counter, 1m wide
1 pc.	Z-Bar Stool
1 pc.	Model Table, top 60cm Ø
3 pcs.	Chairs, upholstered, without arm rests



Colour? grey ☐ anthracite ☐ blue ☐ black ☐ beige ☐ dark red ☐ light red ☐ dark green ☐ light green ☐

Desired delivery date:

Subtotal	EUR	
+ _____% VAT	EUR	
Total	EUR	

The given prices are net prices. VAT is calculated separately.
Prices are listed per piece / unit and generally apply to the duration of the exhibition.

The rental terms are noted and hereby acknowledged as legally binding.

Location / Date

Lessee (Stamp / Signature)

plus 20% surcharge from three weeks before the start of the trade

The main connections for electricity and water must be ordered separately.

General Terms and Conditions Dated 01.01.2027

Messeaufbauten Werner Klos
Messeaufbauten Werner Klos GmbH & Co. KG

1. Ordering

1.1 By sending back the signed order form or offer the customer places a binding order. The correct and complete invoice address and possible order numbers or departments or persons must be given together with the order.
1.2 The General Terms and Conditions are part of the placed order.
1.3 The services are executed as agreed in the contract. Messeaufbauten Klos reserves the right to minor variations with regard to the dimension, form and colour.
1.4 The customer is made aware that the rental items are used several times and are not always new. Normal signs of wear and usage which are due to the use of the item as a rental object do not represent grounds for complaints.
1.5 Orders must be placed at least 3 weeks prior to the beginning of the fair. Otherwise we do charge a surcharge of 20% of the net contract value.
1.6 Messeaufbauten Klos reserves the right in case of capacity shortage to deliver replacement goods of equal or better value to renter instead of the goods orginally ordered. Claims cannot be made based on such replacement deliveries.
1.7 In case the ordered service is already carried out within the framework of the official setting-up time the cancellation fee, even in case of force majeure, is 100% of the net value contract.

2. Execution of the ordered service

2.1 The rental goods are provided only for the agreed purpose and agreed period of time.
2.2 Transport costs are normally included in the price for the site of Messe Dortmund. For different sites an additional fee can be charged.
2.3 Delivery of all orders without a certain date will be made before the commencement of the trade fair at the latest.
Fixed deadlines require the explicit agreement and written confirmation of Messeaufbauten Klos.
2.4 If there are no staff at the exhibition stand upon delivery the service is deemed to be rendered properly with the placement of the delivered goods at the exhibition stand.
2.5 The exhibitor shall be liable from that moment for decay and decline, in particular for any damage or loss. It is recommended that the customer concludes an exhibition insurance policy.
2.6 The customer must verify the proper condition, road safety and completeness of the services before making use of the services. Complaints must be communicated to Messeaufbauten Klos while the event is still in progress so that Messeaufbauten Klos has the opportunity to provide a remedy or at least make an orderly inspection of the complaint on site.
2.7 Short-term and additionally ordered services on site will be charged at the hourly rate.
2.8 Early return of the rental objects does not lead to a refund claim.
2.9 Messeaufbauten Klos is not obligated to verify the authorisation of the persons at the exhibition stand.

3. Prices, Terms of payment, Default

3.1 The prices shown in the price lists are the net prices valid for the duration of the respective trade fair. The respective statutory value added tax must also be paid.
3.2 A discount deduction is not allowed.
3.3 The invoices will be sent in electronic form by e-mail in ZUGFeRD format. Unless a different form of delivery was agreed previously.
3.4 Invoices are generally due at the start of the trade show, unless otherwise specified on the invoice. The invoice amounts must be paid without deduction and with the customer and invoice numbers specified, upon receipt of the invoice (or, if applicable,within the payment period specified on the invoice) to the account indicated on the invoice.
3.5 Foreign customers are obliged to pay not later than two weeks before the start of the trade fair in Euro. Transfer charges of the banking institution are for account of the customer.
3.6 To receive the invoice without the German value added tax, foreign customers must state their correct and full VAT-ID-number or submit an applicable official certification not later than three weeks before the start of the trade fair.
3.7 Invoices for orders during a trade fair must be settled immediately upon receipt. The payment can only be effected in cash.
3.8 If invoices are addressed to a third party on instruction of the customer, then the customer still remains the debtor until the respective invoice is settled in full. Invoice changes, which are made after an invoice is issued at the request of the customer, are invoiced to the customer at a flat-rate fee of € 30,00 excluding the German value added tax for each reissued invoice.
3.9 The customer shall be regarded as being in default of payment without a reminder upon expiry of the payment term.

4. Force majeure

Force majeure, which prevents Messeaufbauten Klos from fulfiling all or some of its contractual services, and is therefore the performance of the contract impossible or excessively difficult to realise, then Messeaufbauten Klos is entitled to withdraw from the contract. Messeaufbauten Klos shall inform the customer immediately, unless it is also prevented from doing to due to force majeure. Where it is not possible to obtain an adequate supply of resources such as power, water etc., or in the event of strikes and lockouts, the outbreak of an epidemic or pandemic, as well as terror attacks, these incidents can be compared to cases of force majeure.

5. Liability of Messeaufbauten Klos

Messeaufbauten Klos shall not be liable, subject to the following restrictions, for any breaches of duty:
Messeaufbauten Klos shall be liable in cases involving the loss of life, physical injury or damage to health, which are due to an intentional or negligent breach of duty by Messeaufbauten Klos, or by a legal representative or by an agent of Messeaufbauten Klos.
Messeaufbauten Klos shall be liable for other damage which is caused by an intentional or a grossly negligent breach of duty by Messeaufbauten Klos, or by a legal representative or by an agent of Messeaufbauten Klos. The liability of Messeaufbauten Klos shall not be excluded in the event of a breach of essential contractual obligations, which Messeaufbauten Klos must guarantee according to the content, nature and purpose of the contract and on whose fulfilment the customer regularly relies and may rely, because they allow the proper implementation of the contract.
If the liability of Messeaufbauten Klos is excluded, this provision shall also apply to the personal liability of legal representatives or agents of Messeaufbauten Klos.

6. Liability of the customer

6.1 The customer shall be liable for the consequences arising from the inaccurate, incomplete or erroneous completion of the order form.
6.2 The liability of the customer for damages to and losses of the objects transferred to the customer begins at the moment of the handover and ends when the goods are picked up by Messeaufbauten Klos, even when the customer has already vacated the booth.
6.3 The customer is obligated to handle the objects provided with due care.
6.4 Rental furniture not returned and lost goods will be invoiced in the amount of their replacement value.
6.5 Damaged rental furniture will be repaired; the repair costs will be billed to the client.

7. Stand Construction Material, Carpet

7.1 Stand construction materials of the type „not wallpapered“ are permitted to be wall papered or covered with textiles by the exhibitor or by firms commissioned by the exhibitor. The glues used for this purpose must guarantee that the wallpaper can be completely removed by the exhibitor or by a firm commissioned by the exhibitor at the end of the event. It is forbidden to paint or poster the blank stand construction material in its not-wallpapered state. Damaged stand construction material must be repaired; the cost of repair will be invoiced to the customer. Stand construction materials not properly cleaned incur a cleaning fee in the amount € 1,50 per m2 visible surface area which will be invoiced to the customer.
7.2 The only means permitted to be used by the exhibitor or by firms commissioned by the exhibitor to attach posters etc. to the stand construction materials of the types „white coated“, „System“ and „Molto“ are normal office tapes or Powerstrip. It is forbidden to use nails or screws or stronger adhesive tapes on this stand construction material. Damaged stand construction material must be repaired; the cost or repair will be invoiced to the customer. Stand construction materials not properly cleaned incur a cleaning fee in the amount € 1,50 per m2 visible surface area which will be invoiced to the customer.
7.3 Disposal of broadloom carpet is not included in the price.

8. Lettering/Graphics

8.1 Messeaufbauten Klos shall accept no liability for the loss of or damage to any kind of printing templates submitted by the customer for the production of lettering.
8.2 If data files provided by the customer contain information regarding the colour tones to be printed, they must be designed in such a way that printing can be effected without any additional changes using the 4-colour printing process (CMYK). Besides data files must be created by the customer according to the size of each respective element which shall be lettered.
On request, Messeaufbauten Klos shall make available the leaflet “Printing Data”.
8.3 In case the customer provides unprintable or incomplete data files, additional costs can incur and shall be invoiced separately to the customer at the respective applicable prices.
8.4 If the data submission deadline set by Messeaufbauten Klos is exceeded, Messeaufbauten Klos can not guarantee finishing on-time.

9. Data protection

Data protection is taken seriously at Messeaufbauten Klos. In Messeaufbauten Klos`s privacy policy, which you can find at www.messebau-klos.de, we set out our general bases for the protection of your personal data.

10. Applicable law, Place of fulfilment, Jurisdiction

10.1 The entire legal relationships between Messeaufbauten Klos, its employees, subcontractors and vicarious agents on one side and the customer, its employees, subcontractors and vicarious agents on the other side are exclusively governed by the law of the Federal Republic of Germany.
10.2 The place of fulfilment shall be Unna.
10.3 The jurisdiction for both contractual partners is, depending on the competent jurisdiction, the District Court of Unna or the Regional Court of Dortmund.

Messeaufbauten Werner Klos GmbH & Co. KG
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59425 Unna
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